

 	<b>ENVIRONMENTAL STANDARDS FOR SUPPLIERS/SUBCONTRACTORS</b>
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*LANTIK has implemented an environmental management system pursuant to the ISO14001:2004 standard, which basically consists of identifying the aspects of our activities that could harm the environment and implement practices to minimise or cancel out the environmental impact.*

*Our company's Quality Management System Integrated Policy sets out our environment commitment:*

***“The Lantik Quality Management Integrated System (Business Development Processes, Purchases and Customer Service, and Information Security and Environmental Support Processes) comes under the EFQM benchmark and, pursuant to ISO 9001:2008, ISO 14001:2004 and ISO 27001:2005 standard, its mission is implement the necessary work to provide integral solutions based on the use of Information and Communication Technologies and Consultancy that enable the operating and development of Bizkaia Provincial Council, the General Assemblies, the Provincial Public Sector and the Local Entities of Bizkaia.*”**

### **Environmental Commitment**

***LANTIK is likewise committed to environmental continuous improvement, to preventing pollution by means of controlling all its aspects, and complying with the applicable legal requirements and others to which the organisation sign up. This Policy is notified to all the individuals who work in Lantik or on its behalf, and is used as a framework to establish and improve the environmental targets set by the organisation.”***

*This commitment must be brought to the attention of and applied by LANTIK employees, by its suppliers and by its suppliers' employees.*

*The suppliers shall be aware of and comply with the applicable environmental legislation.*

*Our environmental control procedure for the Lantik Quality Management Integrated System is as follows:*

*“Waste shall be collected in such a way as to avoid any deposition, spillage or discharge that affects the environment or occupational health. Labels prepared pursuant to the applicable legislation shall be used to identify the hazardous waste.*

*The packaging shall be appropriate for the type of waste in order to ensure that no contents are lost. The packaging shall be made out of materials not likely to be damaged by the content or for them to form hazardous combinations.*

*The waste storage place shall be duly indicated and will have the necessary means to avoid cross contamination.*

*In any event, the maximum period for storing hazardous waste shall be 6 months, unless expressly authorised by the Basque Government Hazardous Waste Service.*

Recyclable **inert waste** shall be handed over to external companies to be recovered or recycled, avoiding elimination or dumping wherever possible, or shall be managed by the municipal collection service when the amounts are similar to household waste.

**Hazardous waste** (including sanitary waste) shall be handed over to authorised managers as per the procedure set out below:

- The person accountable for each hazardous waste in LANTIK shall send the manager a request for the latter to accept the waste.
- Prior to handing over the waste to the manager, the employee in question shall have the acknowledgement of the acceptance of the waste by the latter.
- Ten days prior to the date for the handing over of the waste, the Basque Government Hazardous Waste Service shall be duly notified.
- The hazardous waste monitoring and control document shall be completed, pursuant to the instructions established in the official model at the time of assigning the hazardous waste.
- Hazardous waste shall only be handed over to a carrier that meets the requirements laid down current legislation to transport this type of products.

Furthermore, all the waste generated as the result of installing, uninstalling and maintenance of computer equipment shall be managed pursuant to PMA-2 procedure Operational Control of Activities Associated to the Environment.

The supplier shall report any environmental incident that occurs and may put forward environmental improvement proposals.

These practices and recommendations must be respected particularly by **those companies that provide services at the LANTIK premises.**